

Appendix 1 Applying for a Residence Permit, a Physical Campus Card and Mobile SIM Card

I. Applying for a Residence Permit

Students holding an X1 visa must apply for a residence permit within 30 days of entry into China. Please log in to the system, complete the **"Residence Permit Official Letter Application"** form under the **"Student Affairs"** section, and submit it.

The screenshot shows the Zhejiang University International Student Service Platform. The top navigation bar includes the university logo, the name 'International Student Service Platform', and links for 'Start Application', 'Notice', 'Admission Announcement', 'Language', 'Inbox Message', and 'Sign Out'. The main content area is divided into two sections. On the left, a 'Welcome to the International Student Service Platform!' banner is followed by a user profile section with fields for Name, E-mail, Student ID, Passport No., and Counselor, along with a 'Switch Identity' button. Below this is a 'PERSONAL INFORMATION' section with 'Quick Links' for 'Update Contact Information' and 'Registration Record'. On the right, 'THE SCHOOL SERVICE' section features a grid of icons. The 'Student Affairs' icon is highlighted with a red box. Below it, the 'Educational (Language Student)' icon is visible. To the right of these, a grid of service icons includes 'Online Payment', 'Counselling Services', 'Insurance Purchase', 'Activity Registration', 'Pre-Registration', 'Return to School', 'Departure Report', and 'Passport Information Change'. The 'Visa Application' icon is highlighted with a red box.

Those who have successfully submitted the online application for the Residence Permit Official Letter may collect the **"Visa Application Letter"** at the on-campus registration site on September 8 and 9. The university will review all registration materials to verify that they are complete, valid, and in compliance with admission requirements. Once the review is approved, the university will issue the relevant visa support documents. Students must then take all required materials to the Hangzhou Exit and Entry Administration Service Hall to apply for the residence permit in person.

For those unable to collect the letter on September 8 or 9, it can be picked up later at **Office 205, 2nd Floor, Chu Kochen Building (Yuquan Campus), or Office 312, International College Building (Zijingang Campus).**

Documents required for the residence permit application at the visa center:

1. Residence Permit Official Letter (provided by the university)
2. Accommodation Registration Certificate (to be prepared by the student; on-campus residents should obtain it from your dormitory reception desk, while off-campus residents should apply at the local police station)
3. Copy of the Admission Letter (to be prepared by the student)
4. Copy of the JW202 form or DQ form (to be prepared by the student)

Hangzhou Exit and Entry Administration Bureau

Address: 169 Wujiang Road, Shangcheng District, Hangzhou

Tel: 0571-88209209 / 87071973

Special Reminders:

Students holding an X2 visa are NOT required to apply for a residence permit within the validity period of their visa.

The university will NOT provide residence permit application materials to students until all registration procedures have been completed.